



**NOTICE TO PROCEED**

27 April 2023

Date

**BEAU ESSENCE HEALTH AND BEAUTY INC.**

Blk. 7A Lot 7, Mahogany Promenade Village,  
Brgy. Pulo, City of Cabuyao, Laguna

Dear Sir/Madam:

We wish to inform you that your contract for the **Supply and Delivery of Various Janitorial** for the **Gender and Development** under **Purchase Request No. 100-22-12-046**, covered by **Purchase Order No. 23-04-0130** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

**VICTOR MA. REGIS N. SOTTO**  
City Mayor

By authority of the City Mayor:

  
**ATTY. JERONIMO U. MANZANERO,**  
City Administrator

Conforme:   
**CONCEPCION P. VERZABAL**  
Authorized Representative  
**BEAU ESSENCE HEALTH AND  
BEAUTY INC.**

Date: 4/27/2023